

**Budget Committee**  
(subcommittee of College Council)

Status:	Participatory (Shared) governance subcommittee of College Council.
Meeting Time:	Third Wednesday of the month or as posted on College's Website.
Composition:	Director of Business Services, Academic Senate President, 1 additional Manager Representative, 1 additional Faculty Representative, 2 Classified Representatives, up to 2 Student Representatives.
Chair:	Director of Business Services
Quorum:	50% of filled voting seats + 1 voting member
Records:	Minutes are recorded of issues and actions and are distributed to the members and public via the College Website and forwarded to the College Council and Planning Committee.
Purpose:	<ol style="list-style-type: none"><li>1. To evaluate procedures for the allocation and use of revenue</li><li>2. To make recommendations on budget augmentation</li><li>3. To review new grant proposals</li><li>4. To maintain a comprehensive record of College wide grant budgets in order to help facilitate funding of relevant projects</li><li>5. To develop the process for allocation of and to allocate special funds (e.g. instructional equipment funds)</li><li>6. To make funding recommendations jointly with Student Success, Planning, and/or Operations Committees to College Council.</li></ol>